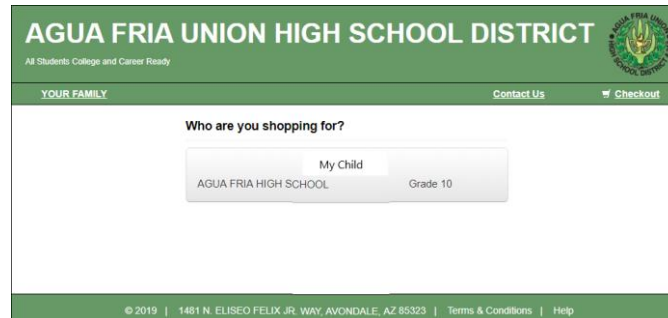


# How to Pay Course Fees/Fines Online

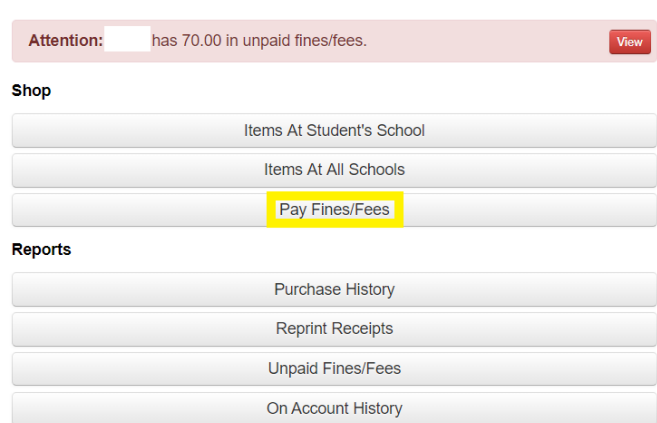
1. Visit <https://az-aguafria.intouchrecepting.com/> and log in using your ParentVUE Username and Password. If you do not have ParentVUE set up then log in using the following:

Username: Student ID  
Password: Last Name

2. Click on the student you will be making the payment for. If you have multiple students, you will see them under “Your Family”.



3. Click on “Pay Fines/Fees”.



4. Checkmark ✓ items under “Pay” column and click on “Pay Selected Fines/Fees” to be taken to your cart.

You must complete the checkout process for all **fines** before optional items will be available for purchase.

Type	Date	Item	Memo		Amount Due	Pay
Fine	12/21/2018	Marketing Principals I B		<a href="#">View</a>	\$10.00	<input checked="" type="checkbox"/>
Fine	12/21/2018	Law, Public Safety/Security I B		<a href="#">View</a>	\$10.00	<input checked="" type="checkbox"/>
Fine	7/16/2019	Marketing Principals II A		<a href="#">View</a>	\$10.00	<input checked="" type="checkbox"/>
Fine	8/1/2019	Photography I		<a href="#">View</a>	\$30.00	<input type="checkbox"/>
Fee	12/20/2019	Marketing Principals II B		<a href="#">View</a>	\$10.00	<input type="checkbox"/>

[Pay Selected Fines/Fees](#)

5. Select “Checkout” to be taken to the payment information screen.

